

Urban Land Assistance Program

Grant Application

Please create a narrative describing the project by addressing the issues listed below. Limit the narrative to no more than five pages. All applications must be received by June 2, 2008 at 5pm.

✓ Project Summary

✓ The Site

1. Community
2. Address
3. Site Map – HCDC can assist if needed.
4. Ownership - HCDC can assist if needed.
5. Size in Acres - HCDC can assist if needed.
6. Zoning
7. Current Use, Current Occupants
8. Existing Improvements- Building Size in sq.ft.
9. Access
10. Visibility

✓ Existing Site Conditions

1. Site History, Previous Use
2. Suspected Contamination
3. Has a Phase 1 Environmental been conducted? Summarize the findings and submit a copy of the report.
4. Is a Phase 2 anticipated? Please provide a copy of the proposal from the environmental consultant.
5. Will the project require Ohio Voluntary Action Program (VAP) Certification?
6. If demolition is part of the project, has the community determined that the structure is blighted?

✓ Project

1. Scope of the Project, Estimated Project Cost
2. Timeframe/Project Phases – when will project activities begin and be completed, when will reimbursement be requested?
3. Site Control – please explain current and anticipated ownership
4. Amount of Public Funding Sought - from ULAP, Other Sources (Clean Ohio, etc.)
5. Local Community Commitment
6. Description of How Project Fits Within Community Plans and Strategies
7. Evidence of Local Support
8. Need for Financial Assistance
9. Other Projects in the Vicinity - Infrastructure Improvements, New Construction, Renovation, Business Relocations

✓ Project Outcome

What would the community consider a successful outcome?

✓ End User

1. Define End User or End Use
2. Attraction, Retention, Expansion of Company
3. Company Type
4. Full-Time Jobs Created or Retained
5. Total Investment

✓ Special Considerations

For more information contact:
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